



CAIRNS CRUISING YACHT SQUADRON

Dear Valued Customer,

Thank-you for considering Cairns Cruising Yacht Squadron for your next event. We would love to work with you to ensure your event is a successful one. Taking time to tailor your conferences and event packages to ensure all objectives and content are covered.

Located only 10 minutes from the Cairns CBD, Cairns Cruising Yacht Squadron is perfectly situated, to concentrate on event content and outcomes.

With breathtaking views of the surrounding hills, Admiralty Island and Smiths Creek

Our Custom built event Room , Level One is dedicated to conference and events only and offers privacy for meetings activities, where our skilled and friendly staff will provide your client with service of the highest quality.

You can also view images of our facilities at www.ccys.com.au. We kindly ask that you take a few minutes to **read and sign our terms and conditions** when making your booking. These can be found at the back of this document.

Please don't hesitate to contact me on 07 4035 5115 if you have any questions.

Regards,

Saretta Crawford
Clubhouse Manager

Contact details:

Phone – (07) 4035 5115

e-mail – bookings@ccys.com.au



The Admiralty Room

- Located on Level 1 – Dedicated conference and Event Room – Fully Air Conditioned
- Complete privacy
- Plenty of natural light
- Small private terrace area
- Overlooking the waterfront marina
- Private bar
- Restroom Facilities
- No Wheelchair Access

This is our most popular room due to its practical shape, space and private entry.

The Quaterdeck Bistro

- Located on Ground Floor – Fully Air Conditioned
- Plenty of natural light
- Views overlooking the waterfront marina
- Natural Breeze
- Bar
- Restroom Facilities
- Outside Seating

A dining area that can seat up to 60 guests and an extra 30 guests outside on the verandah.

The Quaterdeck Bar Area

- Located on Ground Floor
- Plenty of natural light
- Views overlooking the waterfront marina
- Natural Breeze
- Bar
- Restroom Facilities
- Outside Seating
- Pool table / Darts

Open Bar area, with plenty of seating on high tables.

The CCYS Lawn

- *Located on Ground Floor*
- *Overlooking the waterfront marina*
- *Ideal for events that would enjoy fresh natural air, starry nights and sunny days*
- *Perfect for a outdoor dinner, casual cocktail events and welcome drinks*

This is a breath taking area for wedding ceremonies, corporate event or dinner under stars.



Room Hire Rates

Hire	Period	Rate
<i>Half Day</i>	<i>4 Hours</i>	<i>\$150.00</i>
<i>Full Day</i>	<i>8 Hours</i>	<i>\$300.00</i>
<i>Night</i>	<i>6pm – 12am</i>	<i>\$350.00</i>

In House Audio Visual Hire

Equipment Available

Price Per Day

Fast Fold Screen

\$20.00 per day

Whiteboard & Markers

\$50.00 per day

Flipchart, markers and paper

\$55.00 per day

2 Speaker Sound System (includes 1 cordless microphone)

\$120.00 per day

1 Speaker Sound System (includes 1 cordless microphone)

\$95.00 per day

Additional cordless or lapel microphones

\$45.00 per day

Data Projector (includes screen)

\$100.00 per day

Data Projector (½ Day)

\$50.00 per day

Laptop

\$50.00 per day

Air Mouse

\$20.00 per day

Computer Speakers

\$20.00 per day

White chiffon backdrop with fairy lights

\$195.00 per day

Chair covers & sash or band

\$7.00 per chair

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Day Delegate Package Options

Standard Day Delegate package \$30.00 per person

- Tea/ Coffee
- Morning Tea – Scones, Cake, slices, Muffins
- Selection of Sandwiches and Wraps
- Fruit Platter
- Afternoon Tea – Cakes, slice, scones, muffins
- Pens & Pads
- Iced water & mints
- Registration Desk, Facilitator Table

Delux Day Delegate package \$40.00 per person

- ContinousTea/ Coffee
- Morning Tea – Scones, Cake, slices, Muffins
- Selection of Sandwiches and Wraps
- Fruit Platter
- Select of Hot Finger Food
- Afternoon Tea – Cakes, slice, scones, muffins
- Pens & Pads
- Iced water & mints
- Registration Desk, Facilitator Table

Individual Catering Options

Coffee and Tea: **\$4.00 per person**

Freshly brewed coffee and selection of black & herbal teas for 30 minutes

Coffee Breaks (Morning Tea or Afternoon): **\$9.50 per person**

Freshly brewed coffee and selection of black & herbal teas for 30 minutes

A sweet accompaniment of your selection

- Cookies
- Pastries
- Muffins
- Cakes / Slices



Canapes Catering Options

Cold

Select of sandwich & wraps	\$40.00
Smoked salmon cream-cheese on cucumber crouton & Avocado and Crab on a cucumber crouton with chilli	\$80.00
BBQ Styles Pulled Pork Tarlets & Roast beef toasts with tomato bush chutney	\$70.00
Select of cold sushi rolls	\$45.00

Hot

American style Hot Dogs with mustard	\$50.00
Party pies & beef sausage rolls with barbeque sauce and tomatoe sauce	\$55.00
Fish Goujons with aioli & Prawn Cutlets with a thai vinaigrette.	\$60.00
Chicken skewers with a satay dipping sauce & Beef Koftas	\$70.00
Felafels with Tzaziki dipping sauce & Vegetarian Quiche Selection. (V)	\$70.00
Beef, cheese sliders with BBQ sauce & Chicken, cheese slider with onion jam.	\$80.00
Vegetable spring rolls & beef dim sims	\$55.00
Sweet Potatoe wedge with sour cream & sweet chilli sauce	\$40.00
Salt & peper Calarami with aioli & prawn torpedo	\$60.00



Buffet Menus

\$20 per-person option

COLD:

A selection of bread rolls with condiments.

Fresh garden salad with honey mustard vinaigrette.

Pasta salad.

HOT:

BBQ steaks marinated in a plum sauce

BBQ Sauasage

Caramelised onion.

\$30 per-person option

COLD:

A selection of bread rolls with condiments.

Fresh garden salad with honey mustard vinaigrette.

Pasta salad.

HOT:

A choice of two (2) roasts; Roast Beef, Lamb, Pork or Chicken.

Buttered new potatoes, sweet potato and pumpkin

Carrots and Peas.

\$40 per-person option

COLD:

Selection of bread rolls with condiments.

Fresh garden salad with honey mustard vinaigrette.

Creamy pasta salad & Potato salad.

HOT:

Roasted butternut pumpkin soup.

Roast Beef , roasted garlic and mushroom sauce.

Roast Chicken in a BBQ Bourbon sauce

Pan fried Reef Fish fillets with lemon and saffi sauce.

Roasted potatoes.

Seasonal market vegetables.

DESSERT:

Assorted cakes and slices and a tropical fruit platter.



Alternate Drop Menu

Alternate drop service is used for groups of over 30 people. For this type of service, we alternate between meals for every second person and people swap amongst themselves. Unfortunately, due to numbers, we are unable to accommodate individual meal requests.

\$30 per-person option – alternate drop

ENTRÉES:

Soup of the day with a dinner roll.

MAINS:

Grain Fed Beef Sirlon with sweet potato mash, slowly roasted tomatoe and red wine jus.
Pan seared white fish, asain greens and steamed jasime rice and a saffron ber blace.

\$40 per-person option – alternate drop

ENTRÉES:

Grilled Prawns with pineapple salsa timbale with a light & tangy dressing.
Confit Slow cooked pork belly with apple and celery slaw finished with a maple jus.

MAINS:

Grain Fed Eye Fillit with crushed roasted garlic potato, green beans and rosemary jus.
Chicken breast with pea and corn baked risotto, vegetables, and a lemon safron sauce.

\$10 per-person desserts – alternate drop

Vanilla bean Panacotta with raspberrry coulis
Apple & Mango coconut crumbel with vanilla icecream



Terms and Conditions

Deposit and Payment:

Final payment is due 72 hours prior to your function; for this payment we accept cash and credit card. Please note that to avoid complications, final payment must be made in one transaction.

To secure your booking, we require a deposit of \$200 to be paid when making your booking. We accept cash, credit card

Confirmation of menu and final numbers:

In order to provide the best service possible, we request that food and beverage package details are confirmed with us **7 days prior** to your event. To ensure everyone is appropriately catered for, it is crucial that we receive confirmation of the final number of guests who will be in attendance at this time.

Cancellations and additional guests:

If confirmed numbers do not attend on the function date, the client will be charged for all of the agreed food costs. Additional food costs may apply for extra guests. Cancellation less than **72 hours before the event** will incur a 100% cancellation fee.

Entertainment and theming:

We request that music and additional theming (such as decorations) be organised by the client. We are happy to assist with referrals to various musicians and wedding/event planners. Due to our liquor licensing conditions, we cannot accommodate adult entertainment, and your selection of entertainment, especially music, must be approved by us due to noise restrictions. We discourage the selection of bands who use explicit lyrics as children are often on the premises.

Liquor Licensing Laws relating to minors:

Unfortunately, due to the fact that we are a licenced venue, persons under the age of 18 need vacate the premises by 10pm in accordance with the Liquor Licencing Act, and children **MUST** be supervised at all times.

Security:

Any function or party that has 80 people or more will incur an additional cost of \$50 per hour for security, as per the Liquor Licensing Act. Whilst this is unfortunate, it is a requirement by law. We have a local and reputable security company that we use for these instances, so we are more than happy to organise this for you. Please note that management reserves the right to request a fully refundable security deposit of \$200, however this is rarely applied.

Dress code:

We encourage smart-casual attire for your functions. We cannot admit people to a licensed area without footwear or t-shirts/shirts.

Signed: _____

Date: _____