



## *Cairns Cruising Yacht Squadron*

*42-48 Tingira Street, Portsmith, Cairns 4870*

### *2017 Function Information Pack*

Dear Valued Customer,

Thank-you for choosing the Cairns Cruising Yacht Squadron for your special occasion.

The Cairns Cruising Yacht Squadron is the perfect location for a wide range of functions, and can cater to just about any need. Our staff can help you organize any event; from casual outdoor meet and greets, to private lunch and dinner parties, work break-ups and large personalized functions or conferences.

Our venue boasts a picture perfect location for more intimate functions and events, such as buck's parties and hen's nights, wedding receptions and the all important main event – the wedding itself. Your reception or wedding day experience can range from small and humble to large and sensational.

No matter the function or its needs, the Cairns Cruising Yacht Squadron and it's staff pride themselves on being able to provide you and your guests with a memorable experience at an affordable price.

Please find attached the relevant food and hire options that will enable you to thoroughly plan for your event.

If you have any further enquiries, please don't hesitate to either contact me. My contact details are listed below.

You can also view images of our facilities at [www.ccys.com.au](http://www.ccys.com.au). We kindly ask that you take a few moments to **read and sign our terms and conditions** when making your booking. These can be found at the back of this document.

I look forward to assisting you with your event,

Kind regards,

Saretta Crawford  
Functions Co-ordinator

*Contact details:*

*Phone – (07) 4035 5115*

*e-mail – [bookings@ccys.com.au](mailto:bookings@ccys.com.au)*



## CAIRNS CRUISING YACHT SQUADRON



### FUNCTION FACILITIES

#### THE ADMIRALTY ROOM:

(No wheelchair access)

The Admiralty Function Room, situated on the upper level of the clubhouse overlooks the beautiful lawn area, surrounding hills, Admiralty Island and Smiths Creek. The facility boasts 140 m<sup>2</sup> of function space with it's own 50m<sup>2</sup> verandah. There is also a private bar, timber dance floor and restroom facilities. This room can comfortably seat up to 90 people for a banquet style function, or up to 120 people for a cocktail style party.

HIRE	PERIOD	RATE
Half Day	4 hours	\$150.00
Full Day	9am - 5pm	\$300.00
Extended Day	9am - 7pm	\$350.00
Night #1	5pm - 10pm	\$300.00
Night #2	5pm - 12am	\$350.00

EQUIPMENT FOR HIRE	RATE
Digital Projector [half day hire]	\$50.00
Digital Projector [full day hire]	\$100.00
Whiteboard and whiteboard markers	\$50.00
Cordless Microphone	\$120.00
Air Mouse	\$20.00

We are a fully catered and licenced venue, with a wonderful selection of dining and snack options for you to choose from. Hot tea and coffee is also available. You are welcome to bring a wedding/ birthday cake on the day, and we will ensure it is safely stored for you.

Please notify the CCYS staff of your preferences when making your booking, and we will do whatever we can to accommodate you.



CAIRNS CRUISING YACHT SQUADRON



## *FUNCTION FACILITIES*

### *THE VERANDAH AND LAWN AREA:*

The lawn and outdoor verandah area is situated overlooking the waterfront marina and scenic hills surrounding the clubhouse, and suits groups wanting to enjoy fresh air, beautiful sunny days or starry nights.

The private use of the lawn for weddings incurs the following fees:

LAWN AREA - EXCLUSIVE HIRE (FLAT-FEE)	ADDITIONAL COST PER PERSON (Over 40 people)
\$300	\$10



### *THE QUATERDECK BISTRO & BAR:*

The Quaterdeck Bistro & Bar is situated on the ground floor of the clubhouse looking out over the beautiful lawn and waterfront marina. The entire restaurant can comfortably seat 40 people inside, with additional seating outside on the Deck area for another 30 people. The Restaurant offers a wide a range of dining options including platters, a la carte set-menus and buffets.



CAIRNS CRUISING YACHT SQUADRON



## CATERING OPTIONS

### CANAPE PLATTERS

*Each individual platter provides small snacks for 15 people*

American style Hot Dogs with mustard	
Beef sausage rolls with barbeque sauce.	\$55
Fish Goujons with aioli and chives.	
Prawn Cutlets with a thai vinaigrette.	\$60
Chicken skewers with a satay dipping sauce.	
Beef Koftas	\$70
BBQ Styles Pulled Pork Tarlets	
Roast beef toasts with cheese and onion jam.	\$70
Felafels with Tzaziki dipping sauce. <b>(V)</b>	
Vegetarian Quiche Selection. <b>(V)</b>	\$70
Smoked salmon cream-cheese tartlets with chive.	
Avocado and Crab on a cucumber crouton with a spicy tomato relish	\$80
Beef, cheese sliders with BBQ sauce.	
Chicken, cheese slider with onion jam.	\$80
Individual Bloody Mary Oyster Shooters.	\$3.00 each



## CAIRNS CRUISING YACHT SQUADRON



### *ALTERNATE DROP*

*Alternate drop service is used for groups of over 30 people. For this type of service, we alternate between meals for every second person and people swap amongst themselves. Unfortunately, due to numbers, we are unable to accommodate individual meal requests.*

#### *\$30 per-person option – alternate drop*

##### ENTRÉES:

Grilled Prawns with pineapple salsa timbale with a light & tangy dressing.

Confit Slow cooked pork belly with apple and celery slaw finished with a maple jus.

##### MAINS:

Black Angus Rump with garlic potato gratin, vegetables and rosemary jus.

Chicken breast with pea and corn baked risotto, vegetables, and a lemon saffron sauce.

#### *\$40 per-person option – alternate drop*

##### ENTRÉES:

5 x Oysters natural or 5 x Kilpatrick.

Beef carpaccio with rocket, capers and rosemary olive oil.

##### MAINS:

Salmon fillet on sundried tomato and parmesan baked polenta. Greens and a lemon anchovy sauce

Beef sirloin with red wine jus, herb garlic chats and greens.

### *Vegetarian Option*

##### ENTRÉE:

Caprese salad with buffalo mozzarella, vine tomatoes, basil with olive oil.

##### MAIN:

Mushroom, goats cheese and caramelised onion tart with caramelised roast veg.

#### *\$10 per-person desserts – alternate drop*

Vanilla bean Panacotta with raspberry coulis

Flourless chocolate bourbon mudcake with chocolate ganache and cream



## CAIRNS CRUISING YACHT SQUADRON

### *CATERING OPTIONS*

#### *BUFFET MENUS*

##### *\$30 per-person option*

###### COLD:

A selection of bread rolls with condiments.

Fresh garden salad with honey mustard vinaigrette.

Pasta salad.

###### HOT:

A choice of two (2) roasts; Roast Beef, Lamb, Pork or Chicken.

Buttered new potatoes, sweet potato and pumpkin

Carrots and Peas.

###### DESSERT:

Tropical fruit platter.

##### *\$40 per-person option*

###### COLD:

Selection of bread rolls with condiments.

Fresh garden salad with honey mustard vinaigrette.

Caesar salad.

Creamy pasta salad or potato salad.

###### HOT:

Roasted butternut pumpkin soup.

Beef medallions, roasted garlic and mushroom sauce.

Grilled chicken with ginger and lemon grass glaze.

Pan fried Reef Fish fillets with lemon and anchovy butter.

Buttered new potatoes.

Seasonal market vegetables.

Steamed Jasmine rice.

###### DESSERT:

Assorted cakes and slices and a tropical fruit platter.





## CAIRNS CRUISING YACHT SQUADRON

### *CATERING OPTIONS*

#### *CONFERENCE MENUS (All Prices Per Person)*

##### *Sandwiches and Wraps - \$10*

Mixture of cold meats, egg and salad sandwiches and wraps.

##### *Cakes and Slices - \$8*

##### *Fresh Fruit Platter - \$5*

##### *Selection of Croissants and Danishes - \$8*

##### *Scones with Jam and Cream - \$7.50*

##### *Tea and Coffee Station - \$7.50*

###### INCLUDES:

Hot water urn.

Tea and coffee.

Milk

Chefs selection of pastry items

##### *Standard Day Delegate package \$30.00 per person*

Morning and afternoon Tea/ Coffee

Sandwiches and Wraps with fruit for lunch

##### *Delux Day Delegate package \$40.00 per person*

Morning and afternoon Tea/ Coffee

Sandwiches and Hot Selection with fruit for lunch



## CAIRNS CRUISING YACHT SQUADRON



### *TERMS AND CONDITIONS*

#### *Deposit and Payment:*

Final payment is due 72 hours prior to your function; for this payment we accept cash, credit card or cheque. Please note that to avoid complications, final payment must be made in one transaction.

To secure your booking, we require a deposit of \$250 to be paid when making your booking. We accept cash, credit card, or cheque (made out to Cairns Cruising Yacht Squadron Ltd.) for this payment.

#### *Confirmation of menu and final numbers:*

In order to provide the best service possible, we request that food and beverage package details are confirmed with us 7 days prior to your event. To ensure everyone is appropriately catered for, it is crucial that we receive confirmation of the final number of guests who will be in attendance at this time.

#### *Cancellations and additional guests:*

If confirmed numbers do not attend on the function date, the client will be charged for all of the agreed food costs. Additional food costs may apply for extra guests. Cancellation less than 72 hours before the event will incur a 100% cancellation fee.

#### *Entertainment and theming:*

We request that music and additional theming (such as decorations) be organised by the client. We are happy to assist with referrals to various musicians and wedding/event planners. Due to our liquor licensing conditions, we cannot accommodate adult entertainment, and your selection of entertainment, especially music, must be approved by us due to noise restrictions. We discourage the selection of bands who use explicit lyrics as children are often on the premises.

#### *Liquor Licensing Laws relating to minors:*

Unfortunately, due to the fact that we are a licenced venue, persons under the age of 18 need vacate the premises by 10pm in accordance with the Liquor Licensing Act, and children MUST be supervised at all times.

#### *Security:*

Any function or party that has 80 people or more will incur an additional cost of \$45 per hour for security, as per the Liquor Licensing Act. Whilst this is unfortunate, it is a requirement by law. We have a local and reputable security company that we use for these instances, so we are more than happy to organise this for you. Please note that management reserves the right to request a fully refundable security deposit of \$200, however this is rarely applied.

#### *Dress code:*

We encourage smart-casual attire for your functions. We cannot admit people to a licensed area without footwear or t-shirts/shirts.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_